

Louvell Events

Client Information

Client Name:

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Phone Number:

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Email Address:

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Event Date:

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Event Location/Time:

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Equipment/Services Required -

To be completed by Louvell Events

Duration of Hire:

\_\_\_\_\_

Payment Details

Total Cost: \_\_\_\_\_

Deposit Paid: \_\_\_\_\_

Balance Due: \_\_\_\_\_

Terms and Conditions

Louvell Events - Hire Form

1. All hired items must be returned in the same condition.
2. Damaged or lost items will incur additional charges.
3. Full payment must be made 1 week before the event date.
4. Cancellation policies apply as outlined in the agreement.

Agreement

By signing below, I agree to the terms and conditions outlined above for hiring equipment or services from Louvell Events.

Client Signature:

\_\_\_\_\_

Date: \_\_\_\_\_

Louvell Events Representative Signature:

\_\_\_\_\_

Date: \_\_\_\_\_